

SCHOOL FEES - 2020

St Kieran's School offers high quality Catholic schooling at a very affordable price and the majority of our costs are included in the 2020 fee schedule. Excursions, incursions, sports coaching, bus costs, swimming, art, music and drama are all included – this is an inclusive fee. However, if your child is taking part in an event that not all students participate in, you may be asked to contribute towards the cost. The Year 6 Canberra camp, Year 6 Graduation dinner and the Year 5 school camp are in addition to the school fees and are invoiced separately.

Please note there is a non-refundable Enrolment Application Fee of \$50. The Enrolment Confirmation Fee is \$100 (non-refundable) and is payable on acceptance of a place at St Kieran's School.

PER YEAR 2020 – 4 Terms	One Child	Two Children	Three Children	Four Children
Tuition Fees	\$1580	\$2208	\$2680	\$3000
Capital Levy (per family)	\$536	\$536	\$536	\$536
Student Levy (per child)	\$652	\$1304	\$1956	\$2608
P and F Levy (per family)	\$80	\$80	\$80	\$80
Total per Year	\$2848	\$4128	\$5252	\$6224

Additional Fees

- **Stationery Levy**

The school provides the class stationery items and a stationery levy will be charged to all students. It ensures that stationery items are standard across the school and to reduce costs for our parents. The levy will be charged on the Term 1 school fees account.

Prep to Year 3 \$ 113.00

Year 3 to Year 6 \$ 45.00

- **Canberra Camp: 29th March – 2nd April 2020.**

Year 6 students fly to Canberra in Term 1. The cost of the Canberra camp is billed to the Term 1 school fees account and the payment is due to be paid in full by **31 January 2020**. A deposit of \$300.00 is required in the year prior to the Canberra camp and is non-refundable. The deposit secures accommodation and airfares. Regular pre-payments can be made via QKR or BPAY use the BPAY Biller Code and Customer reference number on the school fees statement or EFT .All prepayments are recorded on the parent school fees account.

- **Year 5 School Camp**

The cost of the Year 5 school camp is charged per student and will be advised prior to the camp and invoiced on the Term 2 school fees statement.

- **School Camps**

School Camps are a compulsory school activity. Any absentee from the Camps require 2 Terms notice to the School Administration. For Canberra the advice must be received Term 3 prior year and Year 5 Camp in Term 1 of the current year.

- **Beginner Band Levy Year 4 - Optional**

\$300.00 per year. This levy covers the cost of the Instrumental lessons, hire of the musical instrument. The Beginner Band levy will be billed over three terms for \$100.00.

- **Senior Band Levy Years 5 and 6 - Optional**

\$504.00 per year. This levy covers the cost of the Instrumental lessons and hire of musical instrument. This levy will be billed over three terms for \$168.00.

School Fees Policy

We at St Kieran's School are committed to providing a Catholic education to all children whose parents desire this, subject to our Enrolment Policy. We are also aware that from time to time, some families find themselves in financial difficulties.

Unless there is an agreement for fee concessions at enrolment, the acceptance by parents of a position at St Kieran's assumes the ability to pay fees in full and paid by the due date on the account. Future concessions can be considered only in cases where children have already enrolled and where financial circumstances have subsequently changed in such a manner as to make fee adjustments necessary.

It is appreciated that changing family circumstances will sometimes necessitate moving location. Unless one Term's notice is advised to the school of terminating an enrolment, the school fees are payable in full for the whole of the term in which the enrolment is terminated.

School Fees Billing

Accounts are issued each term via email from PBRI Finance. An account of full fees and levies will be issued and will be payable within 14 days of issue. Any arrangements to vary the terms of payment must be made with the finance officer and final approval is given by the Principal.

Accounts which remain outstanding 7 days after the due date will be dealt with in one of the following ways:

- Overdue notices will be issued
- Letter or phone contact by the school Finance Office
- Interview with the Principal requested.

Accounts that remain unpaid after the due date and no appropriate arrangements have been made to pay the fees and mail and phone contact by the school has been ignored will result in the account being placed in the hands of a debt collection agency. The debt collection agency will act on behalf of St Kieran's School to collect the debt.

Our preference for the payment of the school is by Direct Debits. The school's payment options are **Direct Debit, Bpay, EFT**. The school does not accept cash receipts. A Direct Debit allows for smaller payment to be made against the school fees account over the year. The DDR can be ongoing or have an end date of 30.11.2020. The DDR form is on the Parent Portal or you can collect a form from the school office.

Please note families who set up a regular Bpay should provide details of the payment schedule to the Finance office and be approved by the Principal. This is an Agreed Payment Plan and must be finalised by the 30 November.

Voluntary Building Fund

A voluntary Building Fund Donation of \$50.00 per term which is fully tax deductible is included on the term school fees statements for families wishing to make an additional contribution.

Concession Application Procedures

Families wishing to apply for concessional fees should do so on the form "Application for Concession" obtainable from the finance officer and on the Parent Portal. The Application is to be completed and accompanied by a letter outlining the need for a concession. The Application is to be returned to the Principal via the finance officer. A confidential interview with the Principal is necessary and will be arranged.

Parent/s or guardian/s requesting concessions must provide evidence of gross income tax and housing costs. Pay slips and Centrelink statements are acceptable evidence of income and rental receipts or bank society statements and rate notices as evidence of housing costs.

Where the Principal is satisfied with the documentary evidence provided, a concession will be granted following an interview.

The application and/or interview process is aimed at determining a just and equitable fee which is within the family's ability to pay.

If a fee concession is granted, it is **essential** that this commitment is honoured in full and on time. If family circumstances change the school **must** be informed.

If a concession is granted it is required that a Direct Debit arrangement is put in place.

Concessions are for the current school year; new applications must be submitted each school year.

Unless prior arrangements have been made, the school expects that agreed fees will be paid by the due date. If there is a problem in meeting this deadline, a letter of explanation should be sent to the Principal.