School Fees - 2017

St Kieran’s School offers high quality Catholic schooling at a very affordable price and the majority of our costs are included for 2017 with the exception of the year level school camp, Year 6 graduation dinner and the upper years Canberra trip. Excursions, incursions, sports coaching, bus costs, swimming, art, music and drama are all included – this is an inclusive fee. However, if your child is taking part in an event that not all students participate in, you may be asked to contribute towards the cost.

Please note there is a non-refundable Enrolment Application Fee of $50. The Enrolment Confirmation Fee is $100 (non-refundable) and is payable on acceptance of a place at St Kieran’s School.

<table>
<thead>
<tr>
<th>PER TERM 2017 – 4 Terms</th>
<th>One Child</th>
<th>Two Children</th>
<th>Three or more Children</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition Fees</td>
<td>$365</td>
<td>$468</td>
<td>$540</td>
</tr>
<tr>
<td>Capital Levy (per Family)</td>
<td>$110</td>
<td>$110</td>
<td>$110</td>
</tr>
<tr>
<td>Student Levy</td>
<td>$130</td>
<td>$260</td>
<td>$390+</td>
</tr>
<tr>
<td>P and F Levy (per family)</td>
<td>$20</td>
<td>$20</td>
<td>$20</td>
</tr>
<tr>
<td><strong>Total per Term</strong></td>
<td><strong>$625</strong></td>
<td><strong>$858</strong></td>
<td><strong>$1060 +</strong></td>
</tr>
<tr>
<td>Extra Curricular Year 4 Band (per student)</td>
<td>$300</td>
<td>$300</td>
<td>$300</td>
</tr>
</tbody>
</table>

School Fees Policy

We at St Kieran’s School are committed to providing a Catholic education to all children whose parents desire this, subject to our Enrolment Policy. We are also aware that from time to time, some families find themselves in financial difficulties. With this in mind, our aim is that no Catholic student will be denied a place in our schools due to parents’ genuine inability to pay full or even part fees.

Unless there is an agreement for fee concessions at enrolment, the acceptance by parents of a position at St Kieran’s assumes the ability to pay fees in full. Future concessions can be considered only in cases where children have already enrolled and where financial circumstances have subsequently changed in such a manner as to make fee adjustments necessary.

It is appreciated that changing family circumstances will sometimes necessitate moving location. Unless one Term’s notice is advised to the school of terminating an enrolment, the school fees will be payable in full for the whole of the term in which the enrolment is terminated.

The Canberra camp is billed to the school fees account in the year of the camp. A deposit of $250.00 is required and this is non-refundable. The deposit secures accommodation and airfares. Regular pre payments can be made and are recorded on the school fees account.

Students attend QCCC Mapleton in Year 5, the camp cost is billed in the Term prior to attending camp. Camps are compulsory school activities. Costs are non – refundable and are based on class enrolment numbers.
School Fees Billing:

- Accounts are issued each term via email from PBRI Finance. An account of full fees and levies will be issued and will be payable within 14 days of issue. Any arrangements to vary the terms of payment must be made with the finance officer and final approval is given by the Principal.

- Accounts which remain outstanding 7 days after the due date will be dealt with in one of the following ways:
  - Overdue notices will be issued
  - Letter or phone contact by the finance officer
  - Interview with the Principal requested.

- Accounts that remain unpaid after the due date and no appropriate arrangements have been made to pay the fees and mail and phone contact by the school has been ignored will result in the account being placed in the hands of a debt collection agency. The debt collection agency will act on behalf of St Kieran’s School to collect the debt.

- Our payment options are Direct Debit (Direct Debit Forms are available from the front office), BPay, EFTPOS, cash and cheque. Please note families who set up a regular BPay should provide details of the payment to the finance office.

Concession Application Procedures

- Families wishing to apply for concessional fees should do so on the form “Application for Concession” obtainable from the finance officer. The Application is to be completed and accompanied by a letter outlining the need for a concession. The Application is to be returned to the Principal via the finance officer. A confidential interview with the Principal is necessary and will be arranged.

- Parent/s or guardian/s requesting concessions must provide evidence of gross income tax and housing costs. Pay slips and Centrelink statements are acceptable evidence of income and rental receipts or bank society statements and rate notices as evidence of housing costs.

- Where the Principal is satisfied with the documentary evidence provided, a concession will be granted following an interview.

- The application and/or interview process is aimed at determining a just and equitable fee which is within the families’ ability to pay.

- If a fee concession is granted, it is essential that this commitment is honoured in full and on time. If family circumstances change the school must be informed.

- If a concession is granted it is required that a direct debit arrangement is put in place.

- Concessions are for the current school year; new applications must be submitted each school year.

- Unless prior arrangements have been made, the school expects that agreed fees will be paid by the due date. If there is a problem in meeting this deadline, a letter of explanation should be sent to the Principal.